

SHEBBEAR PARISH COUNCIL

Minutes of Council Meeting held on Tuesday 21st November 2017 at 7.30 pm.
in the Church Room. Shebbear.

Chairman: Councillor R Clark.

Councillors: Vice Chairman A Maidment. J Dungeate. J Curtis.

R Gliddon. N Whatley. J Franklin. P Isaacs

D Cllr D Hurley. 1 Member of Public. Clerk M Whatley

AGENDA. 2017.

Chairman opened the Meeting by explaining this was one week later than normal because five of our Members had been on a training course last week.

86. Apologies for Absence.

Cllr Quance (working). Cllr Stupple (ill). C Cllr Parsons (another engagement). PCSO Melissa Baker (elsewhere committed).

87. Public Participation Period of 15 minutes. For speakers registered in advance, with the Clerk.

None.

88. Declarations of any Councillors Interests in Items on the Agenda.

(a) Discloseable pecuniary interests (Prejudicial).

None.

(b) Registerable Interests.

Cllr Isaacs declared a Registerable Interest in the Planning Application Mins 95 (a) (i) and would leave the room whilst this was discussed

Any variations to Members Registration of Interests. .

None.

89. Draft Minutes of Council Meeting held on Tuesday October 10th 2017, having been previously circulated, to be approved and signed.

Proposed Cllr Maidment, seconded Cllr Whatley, all in favour that the Minutes be recorded as a true record.

90. Any matters arising from the Minutes. Clerks Report.

Wrote to Paul Isaacs inviting him to fill the vacancy as new Co-opted Councillor and to take his seat at the Parish Council Meeting on 21st November with copies of Code of Conduct, Registration of Interests Form and Declaration Form to be completed.

Arranged for the church clock to be serviced and ordered wreaths for Remembrance Sunday.

Ordered memorial plaque for the late Dr Richard Tiner, to be paid for out of the Tiner Legacy, and arranged for Councillors to receive DALC training at Black Torrington.

Sent reminder to local organisations re applications for Council Grants and chased local Parish Councils re Tap Fund.

91. To agree any items to be dealt with in Part 2, closed session, of the Meeting.

None.

92. Any urgent Agenda business or correspondence brought forward with the approval of the Chairman.

(1) Update on Village Map.

Chairman reported that Cllr Hurley had produced a map of the main street in Shebbear. The board had been painted ready to receive this, and Cllr Isaac had produced a pdf booklet which converts the Shebbear map into an 8 x 7 A4 grid of 56 images. Chairman had started to put all this together and had asked Magdalena Lorek to put her artistic talents to practice and paint the map. Clerk to write to Rev Martin Warren requesting permission to site the map in the Church Room.

(2) Christmas Tree.

Clerk reported that Cllr Quance was unable to help with the Christmas tree this year. However, she had received a call from Jane Roffey offering one of three Christmas trees, to be felled and carted by us, if not suitable to locate another tree.

(3) Helipad Opening Ceremony.

To be held on Tuesday 12th December 2017 in the Village Hall at 6.00pm, and opened by Toby Russell from DAA. Sherry and mince pies to be offered. Cllr Maidment suggested the children be given a prize for the best painting of a helicopter. Councillors agreed a budget of £100 for refreshments. Clerk to organise refreshments.

(4) Post Office Van Service.

The subject of the Post Office van not coming to the village for several consecutive days due to a broken wing mirror was on the Agenda. Chairman had contacted Andy Fryatt, proprietor of the van, inviting him to attend the meeting and also his Line Manager, both declined. Cllr Isaacs reported that Black Torrington had a Post Office in the village hall for a few hours a day, and wondered if Shebbear PC might consider something along these lines. Cllr Franklin suggested we write to Geoffrey Cox and also to adjoining parishes. Cllr Maidment produced a report from Geoffrey Cox at the time of closure when he had said “I shall closely monitor the arrangements and press for the re-opening of some of our rural branches if they do not deliver adequate service”. He asked to be kept informed about what we think of the mobile post office. Clerk to write to the M.P.

93. Agenda items for Discussion and Resolution.

- (1) Any matters raised during the Public Participation period
None.

94. District Councillor's Report.

Chairman welcomed D Cllr Hurley to the Meeting.

Local Plan Delay.

Cllr Hurley reported yet another delay in completion of the Local Plan as the Inspector considered it necessary to conduct additional hearings which are focused on projected house building and the 5 year land supply.

West Devon/South Hams Merger.

Both Councils are under financial pressure. They work together at present and save many millions of pounds by reducing duplication of work and it would make sense for them to merge and create a new Council. Torrington are in a good financial state at this time.

Westward Ho! By election.

You already know about the Torrington By-election taking place on 30th November There will be another by-election of 14th December due to the resignation of the Ward Member for Westward Ho! There are 6 nominations that are contesting the Ward.

New building at TDC.

First staff members moved into the new building, to be called Riverside. Two teams moved in on Friday (Leisure, Parking, Economic Regeneration and Building Control in the morning followed by Environmental Health, Food Safety, Licensing and Housing renewals in the afternoon). The Planning Department will move in shortly.

Highways Parish and Town Conferences.

I attended the High Bickington Conference, which started with a presentation by SKANSKA, followed by DCC telling us about the Asset Management Plan and funding for the coming year. Sessions discussed potholes, plans for road repairs and how Parishes are assisting DCC by way of local Wardens. New webpage is <https://new.devon.gov.uk/roadsandtransport/report-a-problem>

Chairman thanked Cllr Hurley for his report.

Cllr Franklin asked Cllr Hurley why there is a 20mph safety limit in Buckland Brewer?

95. Planning.

(a) New Applications.

(1) **1/1096/2017/FUL. 23 Ackland Close, Shebbear**

Conversion of garage to utility and study and retention of flue and photovoltaic panels.

Cllr Isaacs left the room whilst this was discussed.

Having discussed the application and referred to the plans, Councillors agreed unanimously that there were no objections. Clerk to write to TDC.

Cllr Isaacs returned to the room.

(b) Applications Granted

© Applications Refused

(1) **1/0178/2017/FUL. Southcombe Farm, Shebbear, Beaworthy, Devon.**

Part retrospective application for subdivision of the farmhouse, lean-to and ancillary accommodation into three dwellings.

Received by Councillors.

(d) Any relevant adjacent applications.

None.

96. Finance.

(1) Helipad Fund Balance Sheet.

Clerk produced a Balance Sheet on the Helipad project which showed total expenditure to be £8,300.01 less a grant from DAA of £2,775.22 = £5,524.79. However, the Parish Council had paid Community Aid – Shebbear an initial payment of £1,200.00 to get the project air-lifted. As all costs including planning, trimming the site and installation had been covered by the Council, they agreed to ask for a refund. Clerk to arrange for costs, which had been ring-fenced in the Reserve Account, to be transferred to the Current Account, and to write to Lee Duckworth of Community Aid – Shebbear requesting the £1,200 initial payment be refunded.

(2) Approval of Items for payment.

(a) Cllr Maidment's Training Course Mileage 92 miles 45p £41.40

(b) Reimburse Cllr Whatley for paint for Village Sign £26.40

© Mat Electrics – Helipad installation £6,660.31

(d) Approve retrospective payment to Brunel Engraving for stainless steel memorial plaque £257.34 Mins 79 (2).

Cllr Maidment queried the cost of the plaque as Clerk had previously reported that stainless steel memorial plaques started at £22.00. Clerk explained that the £22.00 related to a bench plaque 5" x 2". The Tiner plaque was A4 size with additional lines of printing at a cost of £204.45, delivery £10.00, VAT £42.89, total £257.34. Chairman had approved the additional costs.

(e) Cumbria Clock Company – Annual Service of Church Clock. £156.00

(f) Reimburse Chairman for Map Expenses. £33.47

(g) Adrian Caudwell – Grass cutting £246.00

(h) Reimburse Cllr Isaacs for new Epson printer for Clerk. £34.99 and inks £32.45

Proposed Cllr Dungate, seconded Cllr Curtis, that items (a) to (h) inclusive be paid, all in favour.

Bank Balances.

Current Account: £15,844.96

Reserve Account: £14,059.93

Includes £4,635.30 ring-fenced for Helipad Fund,
£1,200 initial payment, £97.50 planning, £67.20 OS maps
£275 FAB Trees.

97. Correspondence.

(1) PCSO Melissa Baker – Police Report.

Logs 4 – 1 concern for welfare. 1 violence. 1 complaint and 1 vehicle obstruction.

Crimes 2 – 1 assault and 1 criminal damage.

(2) 2018/19 Parish Precepts.

Letter received stated that the Tax base is finalised and approved by the full Council Meeting on 11th December 2017.

Circulation File.

Parish Council Weekly Lists. PCSO Melissa Baker Police Report. Clerks & Councils Direct Mag.

Healthwatch Voices. Village Gateways – JACS (UK) Ltd. Rough Sleeper Estimate. Nat West Changes to Terms. Devon Local Flood Risk Management Strategy.

98. Agenda items for the next Parish Council Meeting which will be held on Tuesday December 12th 2017 at 7-30 pm, and any other matters, for discussion only, at the Chairman's discretion.

Cllr Dungate reported that at the Training Session the question of –

(1) Standing Orders had been raised. To be discussed at the December meeting.

(2) Parish Council must have a Neighbourhood Plan. Cllr Hurley said that Buckland Brewer, Winkleigh and Torrington are preparing them and to refer to their web sites. Chairman would contact Ian Rowland at TDC. To be discussed at the January Meeting.

There being no further Business, Chairman closed the Meeting at 9.12pm.

Signed

Dated