

SHEBBEAR PARISH COUNCIL

Minutes of Council Meeting held on Tuesday 10th May 2016 at 7.30 pm.
in the Church Room. Shebbear.

Chairman: Councillor R Clark.

Councillors: Vice Chairman E Haste. J Stupple. J. Curtis.

A Maidment. R. Gliddon. N Whatley

D Cllr Hurley. Clerk M Whatley.

AGENDA. 2016. Commenced at 7-30 pm.

Chairman R Clark opened the Meeting, and welcomed all present to the April meeting.

58. Apologies for Absence.

Cllr Dungate (holiday). C Cllr Parsons (committed elsewhere)

59. Election of Officers.

1. Chairman.

Chairman Cllr Clark called for nominations for the office of Chairman for the coming year. Cllr Stupple nominated Cllr Clark, which was seconded by Cllr Maidment. No further nominations. All in favour by show of hands.

Cllr Clark elected for the coming year, continued the Meeting.

2. Vice Chairman

Cllr Curtis nominated Cllr Haste to be elected as Vice Chairman for the coming year, seconded Cllr Whatley. All in favour by show of hands.

3. Local Auditor

Clerk reported that Mark Ohlsen had indicated that he was willing to continue as Auditor and all were in favour that he be invited to do so.

4. Representatives for the Parish Lands Committee

In addition to the ex officio duty by the Chairman, Cllrs Haste and Whatley volunteered to serve. Proposed Cllr Gliddon, seconded Cllr Stupple, all in favour.

60. Public Participation Period of 15 minutes. For speakers registered in advance, with the Clerk. None.

61. Declarations of any Councillors Interests in Items on the Agenda.

(a) Discloseable pecuniary interests (Prejudicial). None received.

(b) Registerable interests. None received.

Any variations to Members Registration of Interests.

None received.

62. Draft Minutes of Council Meeting held on Tuesday April 12th 2016, having been previously circulated, to be approved and signed.

All in favour that the Minutes be signed as a correct record.

Draft Minutes of Annual Parish Meeting held on Tuesday April 19th 2016, having been previously Circulated, to be approved and signed.

All in favour that the Minutes be signed as a correct record.

63. Any matters arising from the Minutes. Clerks Report.

Members Registration of Interests.

Clerk confirmed Members Registration of Interests form for Cllr Haste had been forwarded to the Monitoring

Officer at TDC. (Copy retained by the Clerk). Still waiting for form to be returned from Cllr Quance.

Dog Waste Bins.

Two new dog waste bins had been supplied and erected in Shebbear, one by the Village Hall and the other outside the football pitch, where we now have twin bins erected on a new post. Still finalising details for the proposed bin at Sheila's Folly with input from D Cllr Hurley.

Property to rent in Shebbear through DHC.

Clerk had received email from Helen Page, Housing Options Officer at TDC, advising that Malcolm Salmon, Lettings Manager at DHC, is keen for a representative to attend a Parish Meeting in the future. Meanwhile, Helen Page clarified the criteria for availability, suitability and allocation. Applicants need to be registered with Devon Home Choice. Properties that are available are advertised on DHC list usually on a weekly cycle, and those registered with DHC can bid for properties that are suitable for them. They can place maximum of 3 bids per week. Applicants are placed in a band according to their housing need, and are given a band start date. Band A is the highest band available, and Band E is the lowest. The Local Authority for each area is responsible for administering applications and awarding the appropriate band. When the bidding cycle closes for a property a shortlist is compiled. Applicants are listed by their band and how long they have been in that band. The applicant in the highest band for the longest time will be at the top. Starting with the applicant at the top of the shortlist, the landlord then carries out a number of checks to ensure that the information that the applicant has provided is correct and that their own policies allow for the applicant to be offered the property. In particular, the landlord is looking to ensure that the property is suitable affordable, and that there is no history of rent arrears, serious offending behaviour or anti-social behaviour. If these checks are passed then the applicant is invited to view the property and if both the landlord and applicant deem the property to be suitable an offer is made. If not, the landlord looks at the next person on the shortlist and so on.

The properties at Ackland Close are subject to a Section 106 Agreement, which means that there is a specific local connection criteria that successful applicants must meet over and above the usual DHC criteria. Neither the Housing Options team at Torridge DC nor DHC can deviate from the Section 106 Agreement.

1840 Tithe Map. Peter Christie has confirmed the 1840 Tithe Map is located at Barnstaple Records Office with associated documentation.

Assets List

Clerk confirmed Adrian Caudwell had completed the cleaning of the seats, bus shelter and village sign. Notice had been submitted to Reflecting Shebbear inviting parishioners to 'Adopt a Seat in Memoriam', free of charge, and that the Parish Council would pay for brass name plate to be supplied and fitted.

The Queen's 90th Birthday Medals had been ordered.

Village Tidy Up - Verges and Pavements

Clerk had made contact with Mark at Cropmech, who confirmed he had men who could do the spraying work around the village, and we were looking at a costing on the basis of time and materials.

Finance.

The 1st installment of the Precept in the sum of £4,339.68 had been received and a VAT refund of £167.38.

64. To Agree any items to be dealt with in Part 2, closed session, of the Meeting.

None.

65. Any urgent Agenda business or correspondence brought forward with the approval of the Chairman.

1. Community Grant. District Cllr Hurley reported that since April 1st, there has been a change in the way money is distributed, and his Ward has been allocated £10,000 for community projects. An additional Corporate Pot of £200,000 can be applied for on line by Local Parishes, Town Councils, voluntary organisations and community groups, and all applications must have the support of the Ward Councillor.
2. Seating Ackland Close.
Having been sounded out, Ackland Close residents did not want a seat.
3. Community Tidy Up.
It was discussed that Shebbear hold a 'Tidy Up Day', advertised in Reflecting Shebbear, helpers to be supplied with yellow jackets, black sacks, gloves, and refreshments provided by the Shebbear Lunch Club. Cllr Haste offered white suits, to wear once and throw away. Date to be agreed.
4. Trimming Verges and Spraying Pavement Edges.

Clerk to put in hand.

5. Training. Chairman suggested members attend a one-day Council training course and asked Cllr Hurley if something could be arranged locally whereby other parish councillors could join in.
6. Any Items Arising from the Annual Parish Meeting.
None.

66. Agenda items for Discussion and Resolution.

None.

67. District Councillors Report.

The Chairman welcomed District Councillor Hurley.

Cllr Hurley congratulated the Councillors on their recent re-election.

Planning Training

Thursday May 19th at the TH in Bideford am (0900-1100) and pm (1500-1700) sessions. The Agenda includes an overview of the Pre Application and planning processes and also the role of Parish Councils in the planning process.

Dog Bin Licence for Sheila's Folly

TDC solicitor will allow the presented Licence from Shebbear PC) to stand if one or two alterations are made and a plan of the area in question is attached.

Wind Turbines and Local Plan

At the recently ended consultation on wind energy policy (DM11B) over 800 comments had been received from the public with regard to the inclusion of mapX i.e. possible site locations in North Devon and Torridge for wind turbines. Approximately 780 were against the plan as it appeared that a developer could apply to site wind turbines virtually anywhere in the region of North Devon and Torridge. The outcome of this consultation was then considered by the Joint Local Plan Working Group at its meeting on 11th April from which a preferred approach was recommended to both TDC and the North Devon Executive. At the TDC Community and Resources Committee Meeting held on 18th April it was resolved to endorse the insertion of additional text in Policy DM11B and reject mapX. The text is as follows: "6.19A In accordance with Government Guidance, proposals for wind energy development would only be permitted where they are in an area identified as suitable for wind energy development which is allocated in a Neighbourhood Plan or a Development Plan Document. *The District Councils will regularly review the need to amend the Local Plan or produce a subsequent Development Plan Document to address the requirement for such development.*" Mention of a DPD caused a flurry of emails to be sent from members of the public to Councillors of both Councils and as such at the North Devon Executive on 3rd May any reference to DPD's was removed. At Full Council last evening Torridge also voted to remove the words that pertain to DPD's (shown in italics). The Local Plan is now one step nearer to being submitted.

Housing for Asylum Seekers

Officers met recently with Ruth and James Craigie of North Devon Refugee Charity, who are actively looking for properties to rent for Asylum Seekers. When one is found TDC will check to see if it is suitable.

Chairman thanked Cllr Hurley for his report.

68. Planning.

(a) New Applications

**1/0411/2016/FUL. Mrs Jill Evans, Conversion of Outbuilding to Annexe.
Highfield, Shebbear EX21 5SR.**

Clerk to respond to TDC. "No issues with the property being converted to an annexe, but bearing in mind the history we know i.e. narrowest part of the hill, smashed up dog waste bin, etc, we have concerns about the limited visibility of the entrance, and are aware of the hazards involved".

(b) Applications Granted

**1/1319/2015/FUL. 3 New Dwellings (amended Proposal)
Land at Balleroy Close, Shebbear.**

Received by the Councillors with concerns about the final location of the waste bin.

(c) Applications Refused.

None.

- (d) Any relevant adjacent applications.
None.

69. Finance.

Approval of Items for payment.

- (1) DALC (Affiliation Fee) £184.51
(2) TDC (Payroll Charge) 114.00
All in favour that Items (1) and (2) be paid.
- (3) Payment of previously agreed Local Grants (Minute 157 (1) of 2015)
Little Bears £450. Shebbear AFC £200. History Society £100. Citizens Advice Bureau £100. Shebbear Youth Club £500. Shebbear Shooters £50. Lake Chapel Graveyard £100. Shebbear School Support Group £550.
Proposed by Cllr Haste, seconded by Cllr Gliddon, with all in favour, that the 8 Local Grants listed and previously agreed, be paid.
- (4) Proposal by Cllr Haste for donation to Shebbear Lunch Club.
Cllr Haste reported on the wonderful community spirit at the Queen's Tea Party in Shebbear laid on by the Shebbear Lunch Club. He congratulated Lorna Wyard and ladies on a splendid job and suggested that the group be given a donation of £400 to match that given by the district Council. Proposed Cllr Haste, seconded Cllr Stupple with all in favour.
- (5) Bank balances to March 31st 2016.
Clerk reported the bank balances to include the first installment of the Precept of £4,339.68 and VAT refund of £167.38.
Current Account £10,834.26 Reserve Account £14,054.83

70. Correspondence.

- (1) PCSO Melissa Baker - No Report received.
- (2) Letter from Kim Duckworth of Shebbear School Support Group.
"The SSSG would like to thank the Parish Council for their continued support. Over the last year, we have raised funds by running cake sales, raffles and a wine and wisdom evening. Our main fundraising event was the Christmas fayre, which has gained impetus since transferring to the village hall. The arrangement we have with the Village Hall committee has proved to be invaluable in that our events are seen to be more community based and less inclusive.
We have used our funds to support whole school visits which can prove to be expensive when transport is required. We are pleased and proud to have been able to provide various items throughout the school. Our main fundraising target is to raise £3000 for eight learning pads and power units. Members of the SSSG attended a staff meeting about the benefits of these instruments and we are now committed to helping the school equip the children with these learning aids. Therefore, any monies or grants received will go towards our primary goal. Thank you".
- (3) Insurance Annual Premium received after issue of Agenda. Clerk produced 3 alternative quotes prepared by Came & Company. Cllr Haste proposed we accept Ecclesiastical on a three- year fixed term to include a 5% discount, in the sum of £277.42, seconded Cllr Maidment, all in favour.

Circulation.

Electoral Review of Torridge. DCH. Connecting Devon & Somerset Broadband. Community Emergency Planning & Resilience web pages. Citizens Advice Bureau. Clerks & Councils Direct Mag.

71. Any Items for the next Council Meeting Agenda which will be held on Tuesday June 14th 2016 at 7-30 pm, and any other matters, for discussion only, at the Chairman's discretion.

There being no further Business, Chairman closed the Meeting at 9.05 pm.

Signed

Dated