

SHEBBEAR PARISH COUNCIL

Minutes of the Annual Council Meeting held on Tuesday May 13th 2014 in the Church Room. Shebbear.

Present:

Vice Chairman: Councillor E Haste.

Councillors: M A Wells. T Carr. K Dymond. J Curtis. J Stupple. J Dungate. R Clark.
R Gliddon. P Mingham.

District Councillor D Hurley.

Councillor Nick Langley (Bradford & Cookbury Parish Council).

8 Members of the public. Clerk. D Walker.

AGENDA. 2014. Commenced at 7-30 pm.

Vice Chairman Councillor E Haste opened the Meeting, and welcomed all present.

53. Apologies for Absence.

County Councillor B Parsons. PCSO M Baker.

54. Election of Officers.

(1) Chairman.

Proposed by Councillor Curtis, seconded by Councillor Gliddon, with all in favour, that Councillor E Haste serve as Chairman for the coming year. Councillor Haste thanked Members for their support and expressed his willingness to carry out the role, and took the Chair to continue the Meeting.

(2) Vice Chairman.

Proposed by Councillor Curtis, seconded by Chairman E Haste, with all in favour, that Councillor John Dungate be elected as Vice Chairman.

(3) Local Auditor.

Mr Mark Ohlsen had already agreed to carry out the local audit for the year to March 31st 2014 and all were in favour that he be asked to continue for the coming year.

(4) 2 representatives for the Parish Lands Committee.

Councillor M A Wells and Councillor T Carr offered to serve on the Parish Lands Committee with the agreement of all present, and were thanked by Chairman for putting themselves forward.

55. Public Participation Period.

(1) Gareth Williams - Architect, representing Trewin Design on behalf of clients who are landowners in Shebbear seeking the opinion of Councillors regarding proposals to develop land within the village, specifically the field to the East of Meadow Park, opposite the football field, and to erect 14 to 20 dwellings thereon. After hearing the details including that TDC planners were supportive of the suggestion, Councillors pointed out that the site was outside the Development Area recently agreed in the new Draft Local Plan, as a result all were in agreement that at the moment the Parish Council was not in favour of the proposal but would reconsider the matter if circumstances were to change.

56. Declarations of any Councillors Interests in Items on the Agenda.

(a) Discloseable pecuniary interests. None received.

(b) Registerable interests. None received.

(c) Any variations to Members Registration of Interests. None received.

57. Draft Minutes of Council Meeting held on Tuesday April 8th 2014, having been previously circulated, to be approved and signed.

All in favour, that the April 8th Minutes be approved and signed as a correct record.

58. Any matters arising from the Minutes. Clerks Report.

No matters raised.

59. Agenda items for Discussion and Resolution.

(1) Dipper Mill Flood Warning Monitor.

Chairman welcomed Councillor Philip Hackett from Sheepwash Parish Council, Councillor Nick Langley from Bradford and Cookbury Parish Council, and Linsay McLean from The Environment Agency and invited them to participate in the discussion following the report from Linsay on the Dipper Mill proposal.

Linsay had contacted Hydrologic, who supply equipment to monitor water levels and give appropriate warnings. At this stage there would appear to be no problems as the equipment is already tried and tested elsewhere. Linsay has still to contact Highways and TDC Planners regarding the siting of the monitor and the road signs. Queries had been raised about the poor phone reception at Dipper Mill but this could be overcome by boosting the signal. The cost of making the warning alert available to the public is £190 for the website access and £60 for up to 250 emails. Initial reaction from members of the public has been favourable. After some discussion all were agreed that Linsay should proceed with the arrangements and progress be reported at a forthcoming Council Meeting.

Chairman thanked Linsay for the work she has put in so far and for travelling to the Meeting to give her report, also to the other Parish Councill representatives for their participation.

(2) Allotment Project.

Councillor Clark reported that the Methodists don't want to have to foreclose on the lease if the conditions laid down are not complied with. Points were made that the stipulated hardstanding area of 1100 sq metres was far in excess of what would be required, as was the requirement that the whole site area be enclosed in deer fencing, the expense for which might be unnecessary if there proved to be no deer problem. To assist, Richard had produced a financial statement and pie chart into which the Allotment Society can insert their figures which will hopefully allay any misgivings the Methodists may have regarding financing of the Project. There is a possibility that persons from Black Torrington and Sheepwash could join the Allotment Society.

(3) Oak Tree in the Square.

Councillors received the Inspection Report from Martin Ivall Tree Services following the inspection carried out on April 5th last. The tree is considered to be in poor condition due to its age but the reduced crown carries some healthy growth. The recommendations are that it needs regular monitoring in the dormant season and as a precautionary measure the 3 seats should be moved from underneath. Councillors agreed that this advice could not be disregarded, and that the matter be debated at the June Council Meeting. In the meantime Clerk to request that the information be included in the June issue of Reflecting Shebbear to invite public comments regarding the relocation of the seats.

(4) P3 - Footpath 9 at junction with main road.

Complaints have been received that between the end of the path and the road surface is a low lying area of approximately 3 sq m that is wet and muddy. Agreed that arrangements be made to remedy with tarmac.

60. District Councillors Report.

David Hurley had a number of items to report. The joint Local Plan has been agreed by TD and NDD Councils and it now goes out to for a six week public consultation at the end of May before being submitted to the Secretary of State for scrutiny by a planning inspector who will, we hope, approve it.

David had enquired with TDC planners as to the reason the application to sub- divide 1 Old Village Cottages had been approved despite objections from Shebbear Parish Council and the neighbours. Apparently the proposal fulfils the National Planning Policy Framework requirement for a mix of housing, also old maps show that the property was formerly two dwellings.

TDC, in partnership with other agencies, is introducing a voluntary scheme to ban the sale of beer, lager and cider with an ABV of more than 6.5% by off-licences in the TDC area. The objectives being to reduce the incidence of street drinking and disorder, and to promote healthier lifestyles.

Other TDC matters outlined were the election of Officers at the AGM, the search for funding for storm damage repairs, the approval of an external consultancy to determine ways in which TDC can save money bearing in mind that a further £2 million of savings are required in the next 2 years, and the launch of a new Estuary Strategy.

Chairman thanked David for attending and giving his report.

61. Planning.

- (a) New Applications.
None received.
- (b) Applications Granted.
 - (1) *1/0117/2014/FUL. Wooden Shelter at Village Hall.* Received by Councillors.
 - (2) *1/1072/2014/FUL. Sub-divide dwelling. 1 Old Village Cottages. Shebbear.* Received by Councillors.
- (c) Any relevant adjacent applications.
None received.

62. Finance.

- (1) Items for payment.
Proposed Councillor Clark seconded by Councillor Mingham, with all in favour, that Agenda Items (a) to (f) inclusive be paid -
 - (a) Clerks wage. £239.37
 - (b) HMRC. (P.A.Y.E.) £59.80
 - (c) Section 137 Local Grants, as Agreed at Minute 11(1) Jan 2014. Total £2225.00
 - (d) Annual Insurance premium. £272.95 .
 - (e) Hire of Church Room, year to 31/3/2014, plus contribution for electricity, (£81.00 plus £25.00) £106.00
 - (f) Mr A Caudwell. Grasscutting. £150.00Also agreed for payment, late received invoice for Inspection of Oak Tree in the Square. £90.00
- (2) To review-
 - (a) *The system of financial control.* All agreed that the system currently in force complied with approved financial regulations. No changes proposed.
 - (b) *Cheque signatories.* Following Councillor resignations, only 4 of the current Members were on the list of signatories held by the Bank. As amending the list had caused problems in the past due to the Bank making errors Councillors agreed that unless problems arose the present list of 4 Members be continued with for the time being.
- (3) To receive and approve the accounts and Annual Return for year to March 31st 2014.
Councillors all in favour of approval of the presented accounts and that the signed Annual Return be passed to Mr Ohlsen for the internal audit.

Bank Balances to April 30th 2014.

Current a/c £8,818-86 Reserve a/c £14,040-16 - Received by the Councillors.

63. Correspondence.

- (1) *TDC. Remembering Our Fallen Heroes.* It is proposed to erect a memorial to those who died in the First World War, the letter requests that parishes send details of their own persons who died for inclusion. Clerk had taken the names from the tablet in St Michaels church and sent them to TDC. Councillor Clark said that there were fuller details in the "Shebbear 2000" book if required.
- (2) *Information Commissioner.* Mr Harrup had requested copies of all the correspondence that the Parish Council had sent to the ICO in connection with his complaints made last year. Clerk said that there was no reason as far as he was concerned to object to any items being released. Councillors agreed that the ICO comply with the request.
- (3) *TDC. Review of Licensing Policy (Sex establishments).* Item discussed during District Councillor Hurley's report. For information only as not relevant to Shebbear parish.
Councillors Circulation Received by Councillors.

64. Agenda Items for the next Council Meeting which will be held on Tuesday June 10th 2014 at 7-30 pm, and any other matters, for discussion only, at the Chairmans discretion.

Progress of Parish Plan.

The possibility that the Devilstone Inn will close in December.

There being no other Business the Meeting ended at 9-45pm.