

SHEBBEAR PARISH COUNCIL

Minutes of Annual Council Meeting held on Tuesday May 8th 2012 in the Church Room. Shebbear.

Present:

Chairman: Cllr R Clark.

Cllrs: H Davis. M A Wells. J Stupple. J Dungate. E Haste. P Lomax. T Carr. J Curtis.

No members of the public. Clerk. David Walker.

Agenda. 2012. Commenced at 7- 30 pm.

47. Apologies for Absence.

Cllr R Gliddon (Away). D/Cllr J Lewis (Family commitments).

48. Election of Officers.

(1) Chairman.

Cllr Lomax nominated Richard Clark, seconded by Cllr Curtis. No other nominations put forward. All in favour that Cllr Clark be re-elected as Chairman. Cllr Clark was willing to accept the role for the coming year.

(2) Vice Chairman.

Nomination put forward that Cllr Davis be re-elected for the coming year. No other nominations received and Cllr Davis expressed his willingness to continue. All in favour that he be re-elected as Vice Chairman.

(3) Local Auditor.

Mr Mark Ohlsen had agreed to continue as local (internal) auditor, if invited, and his fee will be donated to charity as in previous years. All in favour that Mark be asked to continue.

(4) Parish Lands Committee representatives.

Chairman R Clark is automatically an ex-officio member of the Committee, and as there were no other nominations, Cllr Wells and Cllr Davis agreed to continue as Committee members for the coming year. All in favour.

49. Public Participation Period.

No requests received.

50. Declarations of Interest in items on the Agenda/ Any variations to Members Registration of Interests.

Cllr Haste declared a personal interest in item 57(1) as he rents land at the location.

51. Minutes of the Council Meeting held on Tuesday April 10th 2012.

All in agreement that the Draft Minutes, which had been previously circulated, be approved and signed as a correct record.

52. Clerks Report. Any matters arising from the Minutes.

Chairman reported that, following on from Item 41(b), he had produced a draft copy of a Jubilee Souvenir Programme which was shown for members inspection. The production cost had been quoted at £192 for 430 copies. It was suggested that parish sponsors be sought to defray costs of production.

The subject of public liability insurance in relation to Jubilee events was raised. Cllrs pointed out that this did not affect the parish council as all the events were being arranged by others.

Cllr Dungate reported, also following on from Item 41(b), that he had liaised with Harry Hare over the renovation of the Shebbear Sign, and having made a closer inspection it had been decided that the oak post would only need cleaning up and not replacing. The quotation from Mr Hare was therefore revised downwards to £790. Only one other person had been identified as able to carry out the renovation and had quoted £1390 plus vat. Agreed that Cllr Dungate will ask Mr Hare to submit an invoice to Clerk in order that part payment for materials can be arranged and the restoration commenced by Mr Hare.

53. Agenda items for Discussion and Resolution.**(a) Update of Parish Plan (New Parish Plan).**

Clerk reported that he had written to a number of parish organisations regarding proposals for a New Parish Plan, inviting interested persons to join the Steering Group. Clerk had been unable to send the letters out until the week before the Meeting so only one reply had been received so far, from Ralph Human, who offered his services. A suggestion was made that an article in Reflecting Shebbear be raised to appeal for members of the public to participate.

54. District Councillors Report.

Together with his Apologies for being unable to attend in person, D/Cllr Lewis asked that members receive the news that Torridge, by making significant savings and efficiencies, had been able to freeze the District Council element of the Council Tax, without having to affect front line services. They have also appointed, with North Devon DC, a new joint head of Planning Services.

55. Planning.

- (a) New applications. (Recently received and debated to respond within the 21 day period).
1/0339/2012/FUL. Single Storey Porch with wheelchair access. At 5 Aish Park. Shebbear.
For Mr J Watts. NO OBJECTIONS.
- (b) Application Withdrawn. None received
- (c) Applications Granted.
1/0130/2012/FUL. Extension and windows. Dashed Down. N Furze. Shebbear. Received by Cllrs.
- (d) Any relevant adjacent applications. None.

56. Finance.

- (1) Accounts for payment.
All in Agreement, that cheques be drawn for payment of Items (a) to (e) inclusive.
(f) Annual insurance payment. All in Favour of opting for a further 3 year loyalty agreement with Came & Company (Aviva) and that the correspondingly reduced premium of £265 be paid.
In addition, all in favour that an invoice for grasscutting received just before the Meeting from Adrian Caudwell be paid. £162.00
- (2) Accounts for Year to March 31st 2102.
Received and Agreed by Cllrs. Sections 1 and 2 of the Annual Return agreed and signed ready for the internal and external auditing process.

57. Correspondence.

- (1) TDC. Planning issue at Paddon. Shebbear. Letter from the Enforcement Officer that he is investigating the matter and will report further. Received by Cllrs.
- (2) Mr & Mrs Wright. Letter received suggesting firstly, that a revival of the Twinning System might be considered, secondly that there was concern over the speed of vehicles travelling along The Street. Cllrs decided that both topics were ideal for inclusion in the New Parish Plan. Clerk to reply to Mr & Mrs Wright.
- (3) The Information Commissioner. (Received on the day of the Meeting). Complaint by Mr Harrup that Shebbear Parish Council had not complied with the requirements of the Data Protection Act. Clerk to follow up and report back at next meeting.
Councillors Circulation Received by Cllrs. With the addition of details of Gt Torrington LCP next Meeting May 31st

58. Items for the Annual Council Meeting Agenda to be held on Tuesday June 12th 2012, and any other matters, for discussion only, at the Chairmans discretion.

Cllr Lomax had had an informal chat with a highway worker of many years experience who confirmed what has been suspected for some time, that the neglect of roadside drainage is to a large extent responsible for the failure of the road surfaces and the development of potholes. Cllrs thought that this matter should be taken further and that C/Cllr Parsons be included.

There being no other Business the Meeting ended at 9-50 pm.