

SHEBBEAR PARISH COUNCIL

Minutes of Council Meeting held on Tuesday 14th June 2016 at 7.30 pm.
in the Church Room. Shebbear.

Chairman: Councillor R Clark.

Councillors: Vice Chairman E Haste. J Dungate. G Quance.

A Maidment. N Whatley. K Dymond.

1 Member of Public, Mr John Franklin. D Cllr Hurley. Clerk M Whatley.

AGENDA. 2016. Commenced at 7-30 pm.

Chairman R Clark opened the Meeting, and welcomed all present to the June meeting.

72. Apologies for Absence.

Cllr Curtis (Committed elsewhere). Cllr Stupple (Committed elsewhere). C Cllr Parsons (bereavement)

73. Public Participation Period of 15 minutes. For speakers registered in advance, with the Clerk.

1. Mr John Franklin. Statement of Intent. Planning Application. Hay Cross, Shebbear.

Mr Franklin outlined his proposed development on a piece of land, which he and his wife own, known as Hay Cross and located opposite Highfield House, Shebbear, to build a chalet style bungalow. He has instructed his Architect to minimise the impact on neighbours and the surrounding area.

'Highways' have no objection to a new access at the top end of the field just above Highfields' access.

Carried out an ecologicistic survey of the site. Plans to install renewable energy, solar panels, ground source heating pump. Mr Franklin stressed this is a retirement home. Submitted detailed application on Tuesday 9th June 2016. Formal notification from TDC not yet received.

74. Declarations of any Councillors Interests in Items on the Agenda.

(a) Discloseable Pecuniary Interests (Prejudicial) None received.

(b) Registerable Interests. None received.

Any variations to Members Registration of Interests.

None received.

75. Draft Minutes of Council Meeting held on Tuesday May 10th 2016, having been previously circulated, to be approved and signed.

All in favour that the Minutes be signed as a correct record.

76. Any matters arising from the Minutes. Clerks Report.

Clerk thanked Cllr Maidment for kindly printing the Agendas when the printer broke down.

Dog Waste Bins.

The dog waste bin had been installed at Sheila's Folly and Clerk thanked D Cllr Hurley for his support in achieving this.

Village Tidy Up

Clerk confirmed that she had asked Adrian Caudwell to trim Barn Close as tightly as he is able, and to clear the weeds from the square by the doctor's house and by the doctor's surgery where the drains are as the grass and weeds are too high to spray without posing a threat to dogs and cats.

Adopt a Seat in Memoriam

Had submitted a small piece in Reflecting Shebbear inviting parishioners to 'Adopt a Seat in Memoriam', free of charge, the Parish Council would pay for the brass name plate to be supplied and fitted. Received call from Mrs Catherine Brown of Bexhill-on-Sea, who had received her copy of Reflecting Shebbear that morning.

Widow of David R Brown, who was Headmaster to Shebbear Primary School from 1964 -1987. Mrs Brown has chosen a seat in the square facing towards Newton St Petrock, where her late husband's father is buried.

Queen's Medals

Clerk has distributed the medals to all those that ordered them, 32 medals in all, there are 18 remaining. She had sent a 'Round Robin' to adjoining Parishes and received one response from Petrockstowe Parish Clerk.

Insurance.

Formally accepted the insurance quote with Came & Company for the Ecclesiastical Policy on a three-year fixed term in the sum of £277.42.

Council Web Page

The Council Web Page has now been updated fully with all Minutes, latest Agenda and all Year End Accounts.

77. To Agree any items to be dealt with in Part 2, closed session, of the Meeting.

None.

78. Any urgent Agenda business or correspondence brought forward with the approval of the Chairman.

(1) Footpaths.

Clerk had reported FP5 Berry Park to Berry, where the post had rotted at ground level and been thrown into the hedge. Subsequently, met with Ros Davies, Public Rights of Way Officer, who had walked most of the Shebbear Parish footpaths during the course of two days, and reported two new footpath signposts required plus some trimming out on two footpaths. Full report to follow. Clerk confirmed to the members there is £1,326.36 in the P3 account.

(2) Village Hall.

Clerk reported that the next VH meeting will take place on Thursday 30th June 2016 in the Committee Room at 8.00 pm. Chairman added that he was trying to organise an inspection so that we could agree what works were absolutely necessary and what works it would be nice to have done. We would then be in a position to approach builders and ask for quotes for the two alternative options. Chairman asked Clerk to check toilet regulations for 120 persons in a public building.

(3) Condition of Roads around Shebbear.

Clr Dungate reported that he and his wife had travelled 3,800 miles across Europe, where the roads were in a first class order until reaching Brandis Corner. The worst stretch of road on their travels was from Brandis Corner to Shebbear. Due to the condition of roads in Devon, other caravaners were staying on the main roads to Cornwall and avoiding Devon. Clerk reminded members of a meeting to be held in the Memorial Hall, Holsworthy on Thursday 16th June 2016 (details had been circulated).

(4) Adopt a Seat – Brass Nameplate

Clerk had obtained a quote for a brass nameplate from Brunel (who had supplied the previous ones), at a cost of £22.90 exc VAT and delivery, to include the words "In Memory of David R Brown, B.A. Headmaster Shebbear Primary School 1964 – 1987.

(5) Re-siting of Pole DP3, Church Farm.

Chairman reported a proposal to re-site pole DP3 for three reasons. 1) to accommodate the new line required by Mr & Mrs Watson of Church Farm, Shebbear. 2) the unstable position of the existing pole. 3) the proximity of the adjacent chimney and attendant damage to lines from hot exhaust. The relocation of the pole to a new position on Parish Council land technically requires the consent of full council. Approved by all the members. Chairman pointed out that when moving the pole, consideration needed to be given to the Post Office service to the village and hard wired broadband connection from the doctor's house.

Clr Haste raised the question of wayleaves, and asked whether the Parish Council was receiving payment for the poles sited on its land? Clerk to make enquiries.

79. Agenda items for Discussion and Resolution.

(1) Planning.

Chairman reported a visit to TDC planning, it was a request for the relevant parish council to be represented at PRE-planning meetings, not general planning meetings, when the developer makes his pitch to the planners and hopes to get some feedback as to the potential acceptability of his scheme. As these discussions are confidential between TDC and the developer, who has paid for the session, the concern was how a parish councillor could attend and make use of the info as it would still be confidential and could only be relayed to other councillors in part 2 session. Chairman suggested to David Green, Planning Manager, that all they had to do was to tell the applicant it was their wish to involve the parish at an early

stage and did they have any objections. If not, then no problem. If the developer came to see the parish and made a presentation that would have to be in the public domain.

80. District Councillors Report.

The Chairman welcomed District Councillor Hurley.

Torridge Planning Guidance sessions - Very successful. Similar questions asked by Parish Councilors at both Sessions.

Joint Local Area Plan Submitted.

Cllr Hurley reported that The North Devon and Torridge Local Plan was submitted to the Secretary of State on June 10th and the Inspector who will conduct the examination to determine whether our Local Plan is sound has now been appointed. There is a website where interested persons can check on the progress of the plan. <http://mylimehouse.torridge.gov.uk/portal/planning/localplan/submission/>

Submission of the Plan was very important as Council planning departments failing to submit Local Plans by March 2017 could be put in 'special measures', under proposals being considered by the government. Under the current 'special measures' regime for planning, councils that are considered too slow in deciding planning applications can be bypassed by developers, who can go straight to the Planning Inspectorate instead. If councils have not submitted a Local Plan by March 2017 then any existing housing plans should be considered out of date.

Holsworthy Area Highways – “A Different Conversation”.

Cllr Hurley together with our Chairman, Cllr Clark, Cllr Parsons and Cllr Hackett met with officers from DCC including the area engineer Simon Phillips. Potholes were discussed and they were told that a hole 40mm deep by 300mm in any direction constituted a pothole. Amazed when Simon Phillips then stated that the edge of the pothole had to have a sharp 90 degree drop to fulfil the definition. Cllr Hurley queried this and asked for clarification as having this criteria would exclude virtually every pothole in Devon as the “vertical” drop would be a subjective view of the team that inspected the proposed repair. It would also mean that a pothole say some two metres in length that slopped into a depth of 60+ mm and extremely damaging to any car or bike that encountered it, would not be repaired. Agreed. For clarification the official policy is indeed ‘sharp edged’ and not vertical.

Chairman thanked Cllr Hurley for his report.

81. Planning.

(a) (a) New Applications.

1/1502/2016/FUL. Coham Bridge House, Black Torrington, Beaworthy.

(Re-submission of 1/1011/2015/FUL).

Original Application 2015 Mins 130 (a) (2). Councillors had no objections.

(b) Applications Granted

1/0340/2016/FUL. Mill Cottage, Shebbear, Devon.

Single Storey Extension

Received by Councillors.

1/0311/2016/FUL. Highfield, Shebbear, Devon.

Conversion of Outbuilding to Annexe.

Received by Councillors.

(c) Applications Refused.

None.

(d) Any relevant adjacent applications.

None.

82. Finance.

Approval of Items for payment.

1&2 Adrian Caudwell Grass cutting in Shebbear £216.00, Tidy Up in Shebbear £202.00

3. Cllr Clark Mileage (28 miles @ 45p pm) £12.60

4. Clerks Postage Expenses £14.39, Inkjets £20.84

5. Came & Company. Ecclesiastical Insurance £277.42
6. Paul Watts Web Page £60.00
Proposed by Cllr Haste, seconded Cllr Whatley that items 82 (1 – 6) be paid. All in favour.
7. May 2016 (Mins 69 (4) omitted from the Agenda. Proposal by Cllr Haste that a donation of £400 be given to the Shebbear Lunch Club. Seconded Cllr Stuppel with all in favour. Councillors agreed this should be paid.

Banking

Current Account £9664.83 Reserve Account 14,055.45

83. Correspondence.

- (1) Letter received from Ted Lott (Lake Methodist Chapel, Shebbear.
“Please convey our thanks to the Parish Council for the cheque of £100 received by Lake Chapel. The Chapel appreciates the support of the Parish Council given over many years – helping to maintain the Cemetery.
The past twelve months – have been rather special – with visitors from many parts coming to celebrate the 200th anniversary of the founding of the Bible Christians at Lake Farm and we “do our best” to keep the graveyard in as tidy a condition as possible.
With our thanks and Blessings to Shebbear Councillors in all that you do”.
- (2) Letter received from Citizens Advice Bureau.
“Thank you for your recent letter which included a cheque for £100 towards the core service of our Charity. We are very grateful for the support received from Shebbear Parish Council and would like to thank your Councillors for the very kind award to our Charity which will help us continue to provide a free service to members of the public in need”.
Letter received from Shebbear Shooters after the Agenda had been circulated.
“I should be grateful if you would once again, pass on our thanks to Shebbear Parish Council for the donation of £50. This will be put towards the ongoing improvement of facilities at the Club”.
- (3) Tap Funding 2016-2017.
Clerk has received the Tap Funding Form and reported there are 750 registered electors in Shebbear with an allocation of £825, which equates to £1.10 per elector. Chairman asked for suggestions as to whom we should allocate this to. To be discussed at a later date.
- (4) PCSO Melissa Baker Police Report: Logs. 1 road traffic collision. 2 personal anti social behaviour. 3 nuisance anti social behaviour. 1 domestic related. Crimes. 1 theft. 1 drunk and disorderly. 1 threatening /abusive/insulting words/behaviour.
- (5) Holsworthy MCTI Meeting 16th June 2016 (circulated).
- (6) C Cllr Parsons ‘Rural Roads’ (circulated).
- (7) Chairman introduced to the Agenda the question of Dispensations Procedure Guide for Parish Councils. The Dispensation Request would be created by the Parish Clerk if the position arose whereby a number of members had an issue to declare which resulted in insufficient councillors present to form a quorum. Members should then apply to the Clerk in order to complete a Dispensation Request form. Clerk to circulate Dispensation Procedure Guide to all Councillors.
- (8) Clerk reported that since the Agenda was circulated (having discussed with the Chairman) she had purchased a new Epson XP 235 printer at a cost of £48.56 to include inkjets.
Proposed Cllr Haste, seconded Cllr Whatley, approved by all.

Circulation. Glasdon Seats & Bins. Centenary Fields WW I (Open space for parks). Hags (outdoor play equipment). Parish Paths Spring Newsletter. DHC Newsletter.

84. Any Items for the next Council Meeting Agenda which will be held on Tuesday July 12th 2016 at 7-30 pm, and any other matters, for discussion only, at the Chairman's discretion.

There being no further Business, Chairman closed the Meeting at 9.15 pm.

Signed

Dated