

## **SHEBBEAR PARISH COUNCIL**

Minutes of Council Meeting held on Tuesday 14<sup>th</sup> January 2020 at 7.30 pm.

in the Church Room. Shebbear.

CHAIRMAN: Cllr N Whatley.

Councillors: Cllr J Quance. Cllr M Pearce. Cllr J Stupple. Cllr Joan Curtis.

Cllr R Clark. Cllr J Franklin. Cllr Styles-Power.

Cllr D Hurley. 3 Members of the Public. Clerk M Whatley.

### **AGENDA. 2020.**

#### **140. Apologies for Absence.**

C Cllr B Parsons (committed elsewhere). Cllr Jax Curtis (ill). Cllr L Luxton (child ill). PCSO Melissa Baker (committed elsewhere).

#### **Sgt Sarah Jepp attended unexpectedly. Chairman invited her to say a few words.**

Sgt Jepp introduced herself as the Devon Diverse Communities Team Leader. Police Officer of some 24 years standing, having just returned to the neighbourhood. She explained that she would be working with Melissa Baker, providing that all important back-up to the PCSO's and that her team will try and get around the villages as it is all about intelligence gathering and working in partnership with the local communities to combat crime. They have a huge area to cover. One can now either dial 101 to report the crime or observations on line. She would try and produce more detailed reports.

**Chairman thanked Sgt Jepp for her attendance.**

#### **141. Public Participation Period of 15 minutes.** For speakers registered in advance, with the Clerk.

Torrington 100 Project – Cathy Richards.

**Chairman introduced Cathy Richards, a Community Developer for a new pilot project in the Torrington area called 'Torrington 100'.**

This involves GP's, the Community Health Forum and the Plough Arts Centre. The aim of the project is to gain a partnership of organisations of primary care, local health and social care services and community groups, which can help make life better for people living in Great Torrington and the surrounding villages.

For further information visit [www.torrington100.co.uk](http://www.torrington100.co.uk)

**Chairman thanked Cathy Richards for her attendance.**

#### **142. Declarations of any Councillors Interests in Items on the Agenda.**

(a) Discloseable pecuniary interests (Prejudicial).

None.

(b) Registerable Interests.

None.

**Any variations to Members Registration of Interests.**

None.

#### **143. Draft Minutes of the Council Meeting held on December 3rd 2019 having been previously circulated, to be approved and signed.**

Proposed Cllr Styles-Power, Seconded Cllr Stupple, all in favour that the Minutes be signed as a true record.

#### **144. Any matters arising from the Minutes. Clerks Report.**

### Christmas Tree

Our thanks to Cllr Whatley and Charlie Gliddon for erecting and decorating the Christmas tree. Our Christmas tree light vandal was at work once again. An attempt was made to steal one of the strings of lights from the tree resulting in breakages and just one string working.

### Mid-Term Election

Duly advised TDC of the change of officers in the mid-term election.

### Bank Signatories

Received confirmation that the Bank Mandate has been implemented and Cllrs Luxton and Jax Curtis are now signatories on the cheques.

Contacted TDC Planning Department and requested extensions to observation dates on the Dr's Surgery and Paddon Farm applications, granted until 15th (tomorrow).

Application 1/0979/2019/OUT Libbear Barton.

Responded to TDC that pp be granted subject to an Occupancy Condition the proposed dwelling is strictly for the use as accommodation to Libbear Barton complex, and may not be sold off separately in the future.

Application 1/1045/2019/AGMP Barn opposite The Shippen, Caute. Three Bay Garage/Workshop.

Responded to TDC that SPC has no objections to this application.

Application 1/0988/2019/FUL Balleroy Close.

Variation of Condition in the orientation.

Responded to TDC that the Council has grave concerns on the privacy of this new alignment and would object most strongly to any further building. Working times should be restricted to normal working hours 8.00am – 5.00pm.

### Finance

Adjusted the proposed budget to 2020-2021 and added 2% to last year's figure. Prepared the Final Precept for consideration/approval by the members this evening.

### Local Grants

Informed all successful applicants of the grants awarded. Wrote to Rev Martin regarding the possibility of Shebbear Parish Council taking over the responsibility / of helping with maintenance of St Michael's graveyard. To be discussed at the PCC Meeting in February.

Contacted Leanne Marshall of SSSG informing them that the Council was keen to give a grant, but was particularly interested in maths resources. She responded that they had looked into maths resources which are very expensive and are not sure they will meet the needs of the children. However, the reading books are phonic specific and will support reading from Key Stage 1 upwards.

### Police Report

Cllr Hurley has been speaking with PCSO Melissa Baker, in an attempt to receive the 'old fashioned' police reports. Received an email from Melissa requesting dates of PC meetings throughout the year, and a brief police report. Violence without injury 1. Public safety 1, transport 1. Melissa has placed a request for further information and hopes to provide a more informative breakdown in the future. Thank you David.

## **145. To Agree any items to be dealt with in Part 2, closed session, of the Meeting.**

None.

## **146. Any urgent Agenda business or correspondence brought forward with the approval of the Chairman.**

### **(1) Dispensations.**

Cllr Clark briefly outlined procedural guide for Parish Councils. Parish Councils are now responsible for determining and issuing requests for dispensations under Section 33 of Localism Act 2011. In certain circumstances Councillors may be granted a dispensation which enables them to take part in Council business where this would otherwise be prohibited because they have a Disclosable Pecuniary Interest.

- a) That so many members of the decision-making body have an interest that it would impede the transaction of the business, eg. if so many members left the room that the meeting would be inquorate.
- b) Issuing a dispensation is in the public interest for the locality.
- c) It is appropriate to grant dispensation to allow a member with specific knowledge to brief the

meeting. There has to be a demonstrable need. The dispensation can be considered by the whole Council. b) Sub-Committee set up for the purpose c) Delegation to the Responsible Officer (the Clerk) Delegating to the Clerk would need a resolution by the Council.

It was agreed that an item for 'Requests for Dispensations' should be included on the Agenda under Declaration of Interests.

(2) Village Hall Toilets.

Cllr Luxton had received three quotes for the French style doors to the Village Hall, £820.00 inc VAT KB Windows, £887.00 inc VAT Camel Glass and £950.00 inc VAT Prime Windows. Cllrs queried whether these prices included a fire retardant. Proposed Cllr Styles-Power, Seconded Cllr Stupple, to accept the quote for £820.00, to pay £750.00 immediately and the balance once doors are received, subject to Cllr Luxton clarifying with Building Control whether fireproofing is necessary to comply with Building Regs. All in favour.

(3) Conditions of Road at Dipper Mill.

The condition of the road and river bank at Dipper Mill was discussed having been raised by Cllr Quance. Clerk had received an email from Kieren Stanbury, Neighbourhood Highways Officer, following his inspection of the road, he reported a serious drainage problem with multiple dislodged gully's and water flowing down the road degrading the surface (identified on the Worden Corner). Due to the size and severity of the issue this has been passed to the highway asset team, and he is pushing for the road surfacing to be incorporated into the works package.

However, Kieran Stanbury makes no mention of the erosion problem at Dipper Mill Bridge. Clerk to write to Kieran again and also to the Environment Agency.

#### **147. Agenda items for Discussion and Resolution.**

(1) Any matters raised during the Public Participation period.

None.

#### **148. District Councillor's Report.**

##### **Chairman welcomed Cllr Hurley to the meeting.**

##### New Leader at Torridge

Councillor Anna Dart, Leader of TDC, a position she had held since being elected in May, has been replaced by the Deputy Leader Cllr Ken James, and Cllr Claire Hodson, Deputy Leader.

##### Revisiting the Caute to Rowden road

Last year a large section of the road that connects Caute to the junction of the Shebbear to Stibb Cross road was given some much needed surface maintenance. Unfortunately, the section that wasn't worked on has, due to excessive rainfall, deteriorated badly and has many potholes and a badly damaged surface. I, together with County Councillor Parsons, will certainly do our utmost to get this section repaired as soon as possible. As an aside, CC Parsons has written to The PM Boris Johnson asking for a meeting to discuss our infrastructure, health service etc.

##### Police Report

I wrote to PCSO Melissa Baker and asked her once again if it would be possible to have more info in her police report. She attended Langtree PC last week and said that she now takes her reports from a police website and that is all the info that is given out. Problems with GDPR etc prevent further info being disclosed.

##### TDC Constitution

The TDC Constitution is considered too lengthy and some parts are outdated. This is being updated and it is hoped that it will be presented for Full Council at the AGM in May.

##### Free Recipe Book

Recycle Devon has launched a new online recipe book to help residents waste less food and save up to £800 a year.

The free book "Have Your Food And Eat It" shares tips on buying, storing and preparing food and contains recipes for using up leftovers to help make food stretch further. For your free copy visit <https://www.recycledevon.org/love-food-hate-waste/recipe-book.pdf>

### **Health and Care Workers on street parking permit**

DCC announced the launch of an improved health and care workers parking permit scheme.. Holders will be allowed to park on roads with single and double yellow lines for up to an hour – but only if nearby alternative parking isn't available, they display the new permit, and they do not present a danger to road users or cause an obstruction.

The new scheme will help provide the flexibility that care support workers need and therefore make it easier for them to do their jobs where parking is at a premium.

**Chairman thanked Cllr Hurley for his report.**

### **149. County Councillor's Report.**

**Chairman read a report received from Cllr Barry Parsons.**

Generally, the County Council is consulting with partners on the 20/21 Budget. Members and Officers will be aware that since 2010 (up to and including 2020/21) Core Funding has reduced by just over 180 million in cash terms. This has required savings, efficiencies and additional income generation of just over £272 million.

In terms of the Revenue Budget (2019/2020) 75% of the spend was on Adult Care and Health (£232.5 million) and Children's Services (£135 million). The total net budget was nearly £494 million. I will, of course, keep parishes posted on developments moving forward.

On another matter – that of the Holsworthy Hospital and the work being done by the Holsworthy Community Involvement Group – I will shortly be informing of a Public Consultation date (in around a month's time) for which our communities will be updated.

### **150. Planning.**

#### **(1) New Applications.**

##### **(a) 1/1098/2019/FUL. Beech House, Shebbear, Beaworthy, Devon.**

Change of Use of Surgery from D1 to C3 domestic house with formation of car space  
Parking/turning area.

**Observation date extended to 15/01/20.**

Proposed Cllr Styles-Power, Seconded Cllr Quance, all in favour that Shebbear Parish Council has no objections to this application. Clerk to respond to TDC.

##### **(b) 1/0995/2019/FUL. Land at Paddon Farm, Shebbear, Beaworthy, Devon.**

Erection of general purpose agricultural building with attached workshop for agricultural machinery, creation of new access and visibility splay.

**Observation date extended to 15/01/20.**

Shebbear Parish Council has no objections to this application. Note some concern about visibility from direction of Shebbear, suggest 'Lorries Turning' signs. Clerk to respond to TDC.

#### **(2) Applications Granted.**

##### **(a) 1/1045/2019/AGMB. Barn Opposite The Shippen, Caute, Shebbear, Devon.**

Prior notification for the change of use of agricultural building to 1 no. dwelling under Class Q and associated operational development.

Received by Councillors.

##### **(b) 1/0988/2019/FUL. Land at Grid Reference 244120 1092434, Balleroy Close, Shebbear, Devon.**

Variation of condition 2 of application 1/0378/2018/FUL (change of orientation of dwelling).

Received by Councillors.

##### **(c) Received after the Agenda was circulated.**

##### **1/0619/2019/CPE. Caute Chalet, Shebbear, Devon.**

Certificate of Lawfulness for residential purposes.

Received by Councillors.

##### **(d) 1/1092/2019/FUL. Ivy Cottage, Ivy Cottage, Shebbear, Devon.**

Amendments to approved application 1/1214/2017/FUL to porch, include first floor extension and alterations to the rear of the dwelling.

Received by Councillors.

(3) Applications Refused

None.

(4) Any relevant adjacent applications.

None.

**151. Finance.**

(1) Approval of Precept in the sum of £13,750.00 for submission to TDC

Proposed Cllr Curtis, Seconded Cllr Pearce, all in favour that the sum of £13,750 be submitted to TDC for the year 2020/21.

(2) (a) Approval of Grants SSSG.

Advised of a three selection of reading books, which are phonic specific and will meet the needs of the children by Key Stage 1 upwards, £484, £113 and £54.

Proposed Cllr Styles-Power, Seconded Cllr Stuppel, all in favour that the Council donate all three sets at a total cost of £651.

Cllr Styles-Power proposed that the donation be made immediately, Seconded Cllr Stuppel, all in favour.

(b) Grant to St Michaels Church.

To be discussed at the next meeting.

(3) Approval of Items for Payment.

(a) Adrian Caudwell – Grasscutting £142.00

(b) Re-imburse Clerk for new cartridge for laser printer £56.99

(c) Steve Harris Repair Service – Memorial Seating £2,868.00 inc. VAT.

(d) S Whatmore – Christmas Tree £50.00

Proposed Cllr Curtis, Seconded Cllr Stuppel that items (a) (b) (c) and (d) be paid, all in favour.

Bank Balances.

Current Account: £10,258.23

Reserve Account: £19,786.90

**152. Correspondence.**

(1) Engagement with the Office of the Police and Crime Commissioner.

Cllr Pearce advised that Mr Mick Harrison would be giving a talk to an Open Meeting of the WI on 12<sup>th</sup> February 2020 at the Village Hall, Shebbear.

Circulation File.

Council Planning Lists. Clerks & Councils Direct Magazine, Glasdon. Engagement with the OPCC (Office of the Police and Crime Commissioner). Nat West.

**153. Agenda items for the Parish Council Meeting which will be held on Tuesday February 11th 2020 at 7-30 pm, and any other matters, for discussion only, at the Chairman's discretion.**

(1) Election of new member to the Lands Trust Committee.

(2) Footpaths Report by Path Warden Cllr Franklin

(3) Village Hall - Release £500 ring-fenced in Reserve.

(4) New Codes of Conduct.

(5) To Agree who is responsible for considering and issuing Dispensations.

There being no other business, Chairman closed the meeting at 9.34pm

Signed .....

Dated .....